

Ely Behavioral Health Network is Seeking a Director

The Ely Behavioral Health Network (Ely BHN), a Well Being Development program, is a collaborative network which includes area nonprofits, mental health providers, public health, healthcare providers, and community members. Our goal is to work together to expand access to, coordinate, and improve the quality of behavioral health care in the rural North East (NE) Minnesota Iron Range communities of Babbitt, Ely, Embarrass, Isabella, Soudan, Tower, Winton and surrounding townships with some expansion to the Virginia area.

This is an exciting opportunity for an individual seeking a challenging and rewarding career working with an innovative behavioral health network. The Network Director works with the WBD Executive Director and its Governance Group to implement the network's goals and strategic objectives. This position manages a program implementation team and is responsible for network development and community collaboration, financial management and oversight of the program, network sustainability, and directing the BHN's care coordination hub model referred to as Pathways to Wellness.

Responsibilities:

Network Development and Community Collaboration:

- Co-facilitate, with Project Director, monthly BHN Governance Group meetings
- Connect with regional stakeholders, including attending monthly Arrowhead Behavioral Health Initiative and Virginia behavioral health network meetings (some travel required).
- Present at and travel to conferences specific to development and grants management or for professional development.

BHN Funds Management and Program Oversight:

- Coordinate with the WBD Executive Director, Grant Financial Manager, and Project Director to ensure funds used responsibly, WBD's financial policies BHN's program goals and obligations are met, and records are accessible for auditing purposes.
- Ensure grant is managed in accordance with its corresponding guidance and requirements.
- Support Project Director in writing, tracking, and delivering all grant deliverables.
- Collaborate with Project Director and team to create and disseminate monthly, quarterly, and annual reports to the Governance Group and the WBD Executive Director.
- Work as part of evaluation team to evaluate grant projects and maintain accurate records for future grant development.

Network Sustainability:

- Maintain a strategic perspective, ensuring that the BHN grants are aligned with its vision, mission goals and objectives.
- Monitor changes in health care policy and funding opportunities at the local, state, and national level.

Hub Director for Pathways to Wellness:

Pathways to Wellness is the Ely BHN's hub and spoke model of coordinated care that connects individuals and families to services in support of their health and wellness needs and goals.

- Guide development of the Ely BHN hub and spoke model, Pathways to Wellness, including adapting national care coordination models to a rural setting and collaborate with program evaluator for gathering data and reporting results.

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- Support Pathways to Wellness spoke agencies in hiring, training and supervising care facilitators employed by multiple community agencies as part of a matrix supervision model, and manage Pathways to Wellness memorandum of agreements with spoke agencies.
- Meet at least quarterly with spoke agency supervisors regarding fidelity to the model, agency successes and challenges, and data collection.
- Ensure all Pathways to Wellness partners meet privacy and confidentiality standards.
- Lead weekly learning collaborative with Care Facilitators (CF) that includes case review and continuing education.
- Facilitate oversight meetings with medical director and each CF.
- Act as a knowledge resource for complex care facilitation cases when requested by CF for emergent consultation.
- Manage referrals and requests for care facilitation to insure effective efficient response to individual needs.
- Collaborate with CF Supervisors to develop and manage sustainability strategies for care facilitation, including coordination with CHW Solutions billing work in spoke sites.

Supervision:

- The network director is an employee of Well Being Development and reports to the Executive Director with accountability to the network's governing body.
- Directly supervise BHN staff

Preferred Qualifications and Skills:

- BA/BS degree
- Excellent written & oral communication, organization, and time management skills
- Experience working in and leading teams
- Proficiency in Microsoft Office products
- Experience with grant writing and grant management
- Experience with budgeting, accounting, and financial policies
- Public speaking and facilitation
- Familiarity with behavioral health, healthcare, and/or human services

Salary and benefits:

- Annual pay range is \$47,000 - \$52,000
- PTO, holiday pay, and a wellness stipend

TO APPLY: Please submit a cover letter and resume to Lisa Ledel, info@elybhn.org by October 21, 2021.